

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 25th October 2022 Meeting Notes				
1.	Attendees and apologies				
	Present:	Cllrs Elizabeth Threlfall, Gavin Grant, Chuck Berry, Martin Smith. Steve Hind, Becky Chivers, Ellen Blacker, Peter Hatherell, Dai Davies, Caroline Minshell, Allison Collier, Chris Pope, Martin Evans, Phil Exton.			
	Apologies:	Stephen Leonard			
2.	Notes of last meeting				
		The minutes from the CATG meeting dated 12 th July 2022 are here Area Boards			
3.	Financial Position				

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		<p>Budget 2022-23</p> <p>(a) £26,150.00 - LHFIG allocation 2022-23</p> <p>(b) £41475.41 - Underspend from 2021-22 (Inc. committed schemes)</p> <p>(c) £0.00 Area Board underspend</p> <p>(d) £0.00 - 3rd party Contributions TBC</p> <p>(e) £67,625.41 Total Budget 2022-23 (a+b+c+d)</p> <p>(f) Committed /New schemes 2022/23 = £37,650.00</p> <p>Current Balance £29,975.41 (e-f)</p>			
4.	Top Priority Schemes (Priority 1)				
	<p>7-20-7 Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station.</p> <p>https://www.google.co.uk/maps</p> <p>07/09/21 Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved.</p> <p>16/11/21 Land issue complications established and to be resolved if the decision is made to extend the footway. This will take time. SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall to be invited.</p>	<p>25/10/22 Land issues still being resolved. Liaison with Royal Mail to move the post box being undertaken.</p> <p>Malmesbury TC to confirm 30% contribution.</p>	1.	

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		<p>08/02/22 Decision to continue in two phases. 1 Continue with dropped kerb crossings where possible. 2. Continue to progress issues to enable footway to be extended including land and moving post box.</p> <p>26/04/22 3 way lights required for the sets of dropped kerbs near the fire station and currently in the Ringway programme for Feb 2023. If the land issues regarding the footway extension can be resolved then it is possible this could be undertaken at the same time.</p> <p>12/07/22 Land issues being progressed.</p>			
	<p>7-21-12 Sign / road markings on cycle route between Malmesbury / Sherston</p>	<p>08/09/20 Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p>01/12/20 Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+ Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment. Contribution to be requested from PC.</p> <p>22/06/21 'Highways Improvement request' form required to enable scheme details to be logged and possible prioritisation.</p>	<p>25/10/22 Martin Smith confirms Sherston PC have approved design to be implemented. Works package and implementation to be progressed.</p>	1.	

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		<p>8/02/22 Design work delegated. Not yet started due to other commitments.</p> <p>26/04/22 Design to commence in May.</p> <p>12/07/22 Discussion with Martin Smith undertaken. Design and costs being developed. Current estimate £6500.</p>			
<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Junction layout at the Triangle War Memorial.</p> <p>Review of weight limit signs at entrances to Malmesbury.</p>	<p>26/04/22 SH to arrange site meeting to discuss the junction at The Triangle and in relation to the HGV issues in Gloucester St. (GG, ET, PE, SH)</p> <p>12/07/22 Site meeting undertaken. It was agreed that effective enforcement of the existing weight restriction was the initial way forward. Councillors to discuss with Police and consider 'lorry watch'.</p> <p>Town Council considering relocation of war memorial.</p> <p>Site meeting with Becky and Councillors to clarify maintenance issues along Gloucester St.</p> <p>Becky to arrange refresh of road markings at junction of Abbey Row with the 'Triangle'</p>	<p>25/10/22 Further complaints received regarding HGV's on the corner on Gloucester St.</p> <p>It is a long process to relocate the war memorial and the TC will continue with this.</p> <p>It was agreed to review the weight limit signs at the entrances to Malmesbury.</p> <p>A separate issue to be raised by Malmesbury TC to review the speed limit in Gloucester Road.</p>	1.		
<p>7-21-1 Sherston - Bollards, Church St (opposite Gray's garage)</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p> <p>22/06/21</p>	<p>25/10/22 Further discussion undertaken. Low cost solution to install a flexible 'Jislon'</p>	1.		

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	Submitted 14/2/.2021	<p>Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway.</p> <p>16/11/21 Cost estimate approx. £3,000 Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost. (Check whether any permissions are required for a conservation area.)</p> <p>08/02/22 As the work is within the highway, permissions from conservation officers are not required unless controversial.</p> <p>26/04/22 Bollard solution prioritised to be progressed. Add to Priority 1 list</p> <p>12/07/22 Detail being considered. General concern within Highways about placing bollards closer than 450mm to edge of carriageway. Possible changes to footway. Further discussion required with Martin Smith.</p>	<p>bollard a few metres to the south of the entrance to Anthony Close, agreed by Sherston PC. PC contribution up to £1k agreed. Design and implementation to be progressed.</p>		
	<p>7-21-2 Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021</p>	<p>26/04/22 Issues associated with the Thames Path to be prioritised</p> <p>Hedge trimming Refresh of centre lines and consideration of cats eye replacement. Locations for pedestrian in road signs. Add to Priority 1 list</p>	<p>25/10/22 Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £3500 Parish Council to agree approval and contribution. One particular tree obstructing visibility. BC to investigate.</p>	1.	

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		<p>12/07/22 Signing and road marking proposal being developed. Existing hedge growth likely to affect sign locations. Extent of hedge trimming to be established once design proposal is available.</p>			
	<p>7-22-5 B4042 Lea Top</p>	<p>Request for safety measures.</p> <p>26/04/22 Check collision history. Consider tree trimming and warning signs. Possible bus shelter removal. Add to Priority 1 list</p> <p>12/07/22 Site visit undertaken. Signing and road markings being developed. Hedge growth prevents sign installation on approach from the west and cannot be removed until end of bird nesting season (March to end of August). Further discussion required on whether bus shelter is to be removed.</p>	<p>25/10/22 Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £4500 Parish Council 30% contribution agreed. BC to investigate hedge trimming. PC queries regarding scheme proposal to be resolved.</p>	1.	
5.	Other Priority issues				
a)	<p>6314 Lea village</p>	<p>16/11/21 ET requested issue to remain on the tracker. ET discussing with Danny Everett from Wiltshire Council Drainage team.</p> <p>26/04/22 ET to discuss with Danny Everett.</p> <p>12/07/22</p>	<p>25/10/22 No Progress</p>		

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		No progress			
b)	7-20-9 Dauntsey, The Green to the junction with Brinkworth Road. Submitted 10/9/2020	<p>Footway request</p> <p>07/09/21 Site meeting undertaken. Maintenance to be undertaken asap by Matt Perrott Problem to be left on the tracker to form a substantive bid asap</p> <p>16/11/21 The Parish Council are progressing with SIDS and are awaiting agreed maintenance issues to be undertaken</p> <p>08/02/22 SID working well. Becky to discuss maintenance issues with Matt Perrott.</p> <p>26/04/22 Maintenance of 'SLOW' and edge markings on Becky's list.</p> <p>12/07/22 ET to discuss possible flattening of verges with Becky.</p>	<p>25/10/22 Flattening of verges undertaken.</p> <p>Issue to be CLOSED</p>		
c)	7-21-6 The Dauntsey / Seagry Road south from Great Somerford running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20	<p>Request for speed limit change</p> <p>22/06/21 Metro count has been requested. Send SID process to Elizabeth Threlfall.</p> <p>07/09/21 SID process sent to Elizabeth Threlfall. Possible extension of speed restricted area in the future. PC to consider and discuss with ET</p>	<p>25/10/22 Waiting for Traffic Survey information.</p>		

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		<p>16/11/21 Not suitable for a 30mph limit. A speed limit review to assess for suitability would cost £2500.</p> <p>08/02/22 Parish Council to submit a Traffic Survey Request form for a metro count.</p> <p>26/04/22 Traffic survey counts still to be undertaken. PC requests for verge Planter box details and locations will have to be approved by Becky Chivers.</p> <p>12/07/22 No progress</p>			
d)	<p>7-21-8 Brinkworth, Causeway End – Submitted 29/6/21</p>	<p>Request for speed limit review</p> <p>16/11/21 SH reviewed placement of 30mph signs and confirmed they are correct. A speed limit review would cost £2500 and could result in removal of 50mph limit on B4042.</p> <p>26/04/22 Derestricted speed limit concern at Causeway End on the lane that leads to the byway connecting to Shoemaker Lane.</p> <p>12/07/22 ET to discuss with Parish Council.</p>	<p>25/10/22 Issue to be CLOSED</p>		
e)	<p>7-21-10 Brokenborough – pedestrian safety Submitted 2/8/21</p>	<p>Replace road markings- edge lines and ‘SLOW’ markings. 20mph limit Restriction to HGV’s</p> <p>16/11/21 SH discussion with MS 20mph limit could be considered.</p>	<p>25/10/22 Issue to be CLOSED</p>		

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		<p>The cost of the assessment is £2500. Martin Smith to discuss with PC. 26/04/22 Discussion with Martin Smith and PC required. 12/07/22 Refresh of existing road markings can be undertaken if PC raise a request on 'MyWilts' online reporting.</p>			
f)	<p>7-22-2 Sherston – approach speeds</p>	<p>20mph assessments, gateways, loading bay outside Coop. PC to discuss village gate locations and details with Becky Chivers. 12/07/22 Becky is liaising with PC</p>	<p>25/10/22 Site meeting to be undertaken – Becky Chivers/ Martin Smith</p>		
g)	<p>7-22-4 Malmesbury – Old Alexander Rd/ Park Road</p>	<p>Request to reduce width of junction. 26/04/22 Outcome of planning application in September will help to decide how to proceed. 12/07/22 No action at present</p>	<p>25/10/22 Issue to be CLOSED</p>		
h)	<p>7-22-6 Corston, A429 junction with Mill Lane.</p>	<p>Road safety on bend on approach from Malmesbury. 12/07/22 PC considering a SID</p>	<p>25/10/22 Mounting SID on lighting column is ok but shouldn't be connected to electrics.</p>		
6.	New Issues submitted since previous meeting				
	<p>7-22-8 Lea and Cleverton PC - The Spinney access to B4042</p>	<p>Request to move 30mph sign further out towards Lea.</p>	<p>25/10/22 It is not appropriate to change position of 30/40mph limits at this location.</p>		

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			<p>Separate non-LHFIG visibility issue with substation position. Scheduled improvement to signing and lining at LEA Top should influence vehicle speeds here.</p> <p>Issue to be CLOSED</p>		
	7-22-9 Brinkworth – Bridleway 50	Request for £1500 funding to improve part of the bridleway.	Lay scalplings. Stephen Leonard (Wiltshire Council Rights of Way) to be involved. 30% PC contribution agreed. Raise to Priority 1		
	7-22-10 Little Somerford – RoW 7,9 and 10	Request to replace 10no. stiles with self closing gates to promote easier access.	Agreed in principle but exact costs of gates to be confirmed including delivery (total approx. £2000) Stephen Leonard to be involved to secure licenses and supervise installation by footpath group. PC agreed contribution of around £600. Raise to Priority 1		
	7-22-11 Little Somerford – raised footway	Request to repair raised footway, currently unusable between Little Somerford and Great Somerford.	Site meeting to be arranged SH/ ET/ BC.		
	7-22-12 Brokenborough – footpath gate.	Request to replace of old footpath stile with kissing gate.	Stephen Leonard to be involved. Cost of kissing gate approx. £400 plus VAT. 30% PC contribution to be agreed.		
7.	Other items -				

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	<ol style="list-style-type: none"> 1. Malmesbury, Gloucester St – HGV issue. Discussed in conjunction with solutions for the ‘Triangle’. 2. Reminder that all Highways Improvement Requests should be sent to LHFIGrequests@wiltshire.gov.uk otherwise they may get overlooked. The link to raise an issue is here Local Highway and Footway Improvement Groups - Wiltshire Council 3. Malmesbury TC/ Gavin Grant issue with some existing lighting columns in Malmesbury not suitable for installation of CCTV and that if a new column is installed it is understood funding would have to come from LHFIG. SH to discuss with David Thomas. 4. Schemes that are greater than the cost of the LHFIG budget can be assessed for possible submission as Substantive Schemes once agreed through the LHFIG.
8.	<p>Agreement of Priority 1 schemes Note: Issues which are ‘Greyed out’ indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval)</p> <ol style="list-style-type: none"> 1. Gloucester Rd/ Old Stn Mews – initial dropped kerbs. Cost estimate £4000 (LHFIG £2800, Malmesbury TC £1200) plus additional footway to be considered 2. Malmesbury to Sherston cycle route signing. Cost estimate £6500 (LHFIG £4550, Sherston PC £1950). 3. 7-21-1 Sherston, Church Street proposed bollards. Cost estimate being reviewed. 4. 7-21-2 Ashton Keynes – Issues associated with Thames Path crossing of the B4696. 5. 7-22-5 B4042 Lea - safety measures to be considered. 6. Review of weight limit signs at entrances to Malmesbury. 7. 7-22-9 Brinkworth – Bridleway 50, lay scalplings. Cost Estimate £1500 (LHFIG £1050, Brinkworth PC £450) 8. 7-22-10 Little Somerford – Replace 10no. stiles with self closing gates. Cost estimate £2000 (LHFIG £1400, PC £600)
9.	<p>Date of Next Meeting:</p>

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Tuesday 24th January 2023

Malmesbury Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £29975.41.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

